



Salary, wages, allowances, tips, bonuses etc. (including lump sums)

How to report salary, wages, ETPs, Government payments or First home super saver income in myTax.

Salary and wages



How to complete the salary and wages section of your tax return using myTax.

Government allowances and payments



How to report allowances and payments from the Australian Government in myTax.

Government pensions and allowances



How to report pensions and allowances from the Australian Government in myTax.

Government special payments



How to complete your return when you received certain other payments from the Australian Government.

Employment termination payments



How to report employment termination payments when you lodge your return using myTax.

Foreign employment income on a payment summary



How to report foreign income, from an income statement when you lodge your return using myTax.

Attributed personal services income



How to report attributed personal services income when you lodge your return using myTax.

First home super saver



How to report First home super saver scheme income when you lodge your return using myTax.

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myTax 2022 Salary, wages, allowances, tips, bonuses etc.

How to complete the salary and wages section of your tax return using myTax.

11 October 2022

Complete this section to show employment-related income (such as salary, wages, allowances, tips, bonuses and lump sum payments) and other details from income statements, payment summaries or comparable statements.

Things to know

Include income shown on an income statement or *PAYG payment summary – individual non-business* from any of the following:

- **salary and wages** – including special payments resulting from COVID-19 (such as a stand-down payment or COVID-19 payment)
- **allowances** – including COVID-19 related allowances such as a pandemic allowance
- **lump sum payments**
- Community Development Employment Project (CDEP)
- **exempt foreign employment income.**

If you received a COVID-19 related payment from your employer and are unsure if you need to declare this income on your tax return, see **Tax on employment payments** for further information.

If your income statement or payment summary also shows any of the following, include those details here:

- reportable fringe benefits amount (for more information, see **Total reportable fringe benefit amounts**)
- reportable employer superannuation contributions (for more information, see **Reportable employer superannuation contributions**)
- workplace giving (for more information, see **Gifts or donations**)
- union or professional association fees (for more information, see **Other work-related expenses**).

Do not show at this section

If you:

- Received an employment termination payment, go to **Employment termination payments**.
- Received a *PAYG payment summary – foreign employment*, go to **Foreign employment income**.
- Are an Australian Government agency employee (and not a member of a disciplined force), show income earned from delivering Australian official development assistance (ODA) at **Foreign employment income**. You are no longer eligible for an Australian income tax exemption on this income.

- Received a *PAYG payment summary – superannuation income stream*, go to Super income stream.

Completing this section

You will need your income statement, *PAYG payment summary – individual non-business* or a comparable statement such as a letter or signed statement from each employer or payer.

We pre-fill your tax return with income statement and payment summary information provided to us. Check them and add any income statement or payment summary information for salary, wages, allowances, tips, bonuses (including lump sum A, B, D or E payments) you received that has not pre-filled.

Contact your employer or payer if your income statement or payment summary:

- is incorrect – if they have made an error, they can usually correct it
- isn't available – they should give you a copy or comparable statement. If you are unsuccessful in getting any of these, see **Income statement not finalised or missing payment summary**.


To personalise your return to show income statements and payment summary information for salary, wages, allowances, tips, bonuses (including lump sum A, B, D or E payments), at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- Salary, wages, allowances, tips, bonuses etc. (including lump sum A, B, D or E payments)

To show your income statements and payment summary information for salary, wages, allowances, tips, bonuses (including lump sum A, B, D or E payments), at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.

At the **Salary, wages, allowances, tips, bonuses etc.** banner:

1. Enter the **Occupation where you earned most income**.

- If you can't find your specific occupation, choose the most appropriate one that applies to you.
 - If you received payments for lost salary or wages paid under an income protection policy, a sickness or accident insurance policy, or a workers compensation scheme, enter the occupation that best describes the occupation from which you would have earned most of your payments had you not received them from another source.
2. For each income statement or payment summary that has not been pre-filled in your tax return, select **Add** and enter information into the corresponding fields.
 3. For each income statement or payment summary that has a **Gross payment** greater than '0', you must provide the Payer's Australian business number (ABN) or Withholding payer number (WPN). If you don't know the ABN check with your payer or [look-up the ABN](#) .
 4. For each income statement or payment summary that has a **Lump sum A** greater than '0', select the **Lump sum A type**.
 5. For each income statement or payment summary that has a **Lump sum B** greater than '0', enter the full amount. myTax will divide the **Lump sum B** amount by 20 and include that as your income. This is because only 5% is taxable.
 6. For each income statement or payment summary that has a **Lump sum D** greater than '0', enter the full amount. These are the tax-free components of a genuine redundancy payment or an early retirement. myTax will not include this tax-free income in your taxable income.
 7. For each income statement or payment summary that has a **Lump sum E** greater than '0', enter the required additional information and select **Save**.
To learn how to access and complete your Lump sum E information, visit [Lump Sum E](#).
 8. For each income statement or payment summary that has **Exempt foreign employment income** greater than '0'
 - enter the **Foreign tax paid on exempt foreign employment income**

- select the **Country employed in**
- answer the question **Does the exempt foreign employment income include a payment in arrears?**
If **Yes**, enter the **Lump sum in arrears in \$AUD** and the required additional information and select **Save**.
To learn how to access and complete your Lump sum E information, visit [Lump Sum E](#).

9. Select **Save**.

10. Select **Save and continue** when you have completed the **Income statements and payment summaries** section.

If you indicated that you earned income while you were in Australia and held a Working Holiday visa (subclass 417) or Work and Holiday visa (subclass 462), you must ensure **Working holiday maker net income** is also completed.

You need to **keep records** for five years (in most cases) from the date you lodge your tax return.

Related page

Access your income statement

If your employer reports your income, tax and super information through Single Touch Payroll your income statement will be in ATO online services.

Lump Sum E

Any Lump Sum E you receive needs to be included in your tax return in the income year you receive the payment. This payment will appear on your income statement or payment summary.

When you lodge your tax return, you will need to provide a breakdown of the payment for each income year. This information may be available on ATO Online.

To see if this information is available on ATO Online, you will need to leave myTax. Before you do, we recommend you select the Save and exit button within myTax. This will save your work and return you to the ATO Online home page.

From the ATO Online home page:

- select **Employment**
- select **Income statements**
- expand the income statement record that contains your lump sum E information
- under the heading **Lump sum amounts**, note the following information for up to the five most recent income years (the years of payment may be displayed out of order):
 - **Lump sum payment E**
 - **Lump sum E financial year**

If you believe any information is missing or incorrect, contact the payer, use the information provided and advise them to send updates to us.

If either of the two most recent income years you were paid for fell prior to the 2013 income year, you cannot lodge your tax return using myTax. See **Lodge a paper tax return** for instructions on how to lodge a paper tax return instead.

Otherwise, see Completing Lump Sum E below.

Completing Lump Sum E

1. Return to myTax by selecting the Home button on ATO Online.
2. In the **For action** section, select **Prepare** for the income year you are lodging.
3. Ensure you navigate to the **Income statements and payment summaries** screen and expand the record containing the Lump sum E amount.
4. At **Lump Sum E** ensure you show the entire Lump sum E amount for this record.
You will be required to break down the lump sum amount into the amount(s) and the year(s) of payment as advised by the payer.
5. Using the information you obtained from ATO Online or your payer:
 - At **Year** select the most recent income year you were paid from the drop-down list.

- If you obtained your information from ATO Online, this will be listed at **Lump sum E financial year** as a single year.
 - If, for example, your payer lists you were paid in 2021, select 2020–21 from the **drop-down** list in myTax.
- At **Amount** enter the income amount for that income year. If you obtained your information from ATO Online this will be **Lump sum payment E**.
 - Select **Save**.
6. Does the information you obtained contain another **Lump sum payment E** amount?
- If Yes, select **Add** and repeat step 5 for each **Lump sum Payment E**. If the information you obtained shows more than five payments, only list payments from the five most recent income years.
- If No, go to step 7.
7. Select **Save and continue**. Return to [Completing this section](#).

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myTax 2022 Australian Government allowances and payments

How to report allowances and payments from the Australian Government in myTax.

1 June 2022

Complete this section if you received allowances and payments from the Australian Government.

Things to know

The following payments are declared at this section:

- JobSeeker payment
- Youth allowance
- Austudy payment
- parenting payment (partnered)
- partner allowance
- special benefit
- widow allowance
- farm household allowance
- an education payment of any of the following when you were 16 years old or older
 - ABSTUDY living allowance
 - payment under the Veterans' Children Education Scheme
 - payment shown as 'MRCA Education Allowance' on your payment summary
- other taxable Commonwealth education or training payments shown on your payment summary
- youth disability supplement as a component of
 - youth allowance
 - ABSTUDY living allowance
- an income support component from a Community Development Employment Project (CDEP)
- a CDEP scheme participant supplement
- disaster recovery allowance
- disaster income support allowance for special category visa (subclass 444) holders

Do not show at this section

Do not show the following amounts at this section:

- Any COVID-19 disaster payment paid to you in circumstances where you were unable to earn your usual income because state or

territory health orders prevented you working in your usual work.

- Any tax-exempt Australian Government allowances and payments.
For a list of the most common types of exempt Australian Government allowances and payments, see **Amounts that you do not pay tax on**.
You may need to show the amounts that are not taxable at **Tax-free government pensions**.
- Any parental leave payments or dad and partner payments, go to **Salary, wages, allowances, tips, bonuses etc**.
- The balance of the amount for emergency and general assistance payments shown on your Centrelink PAYG payment summary, go to **Australian Government special payments**.

Completing this section

You will need:

- your *PAYG payment summary – individual non-business*, or
- a letter from the agency that paid your allowance or payment stating the amount you received.

If you don't have this information, contact the agency that paid you.

We pre-fill your tax return with Australian Government payments or allowances information provided to us. Check them and add any other Australian Government payments or allowances you received that have not pre-filled.

To personalise your return to show Australian Government payments or allowances, at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- Australian Government payments such as JobSeeker, Youth Allowance, Austudy, pensions etc.

To show your Australian Government payments or allowances, at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.


At the **Australian Government payments such as JobSeeker, Youth Allowance and Austudy** banner:

1. For each Australian Government payment or allowance not pre-filled in your tax return, select **Add** and enter information into the corresponding fields.
2. Select **Save**.
3. Select **Save and continue** when you have completed the **Income statements and payment summaries** section.

Beneficiary tax offset

You may be entitled to a tax offset on this income.

Tax offsets reduce the amount of tax you have to pay.

If you received one or more of the payments listed above, you may be entitled to a Beneficiary tax offset. You don't have to work out your tax offset. We work it out for you from the answers you give at this section. If you want to work out your beneficiary tax offset, you can use the [Beneficiary tax offset calculator](#) .

If you are eligible for both the Seniors and pensioners tax offset and the Beneficiary tax offset, you are entitled to receive only one of these offsets. We will work out which one gives you the highest tax offset.

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myTax 2022 Australian Government pensions and allowances

How to report pensions and allowances from the Australian Government in myTax.

1 June 2022

Complete this section if you received pensions and allowances from the Australian Government.

Things to know

The following payments are declared at this section:

- age pension
- bereavement allowance
- carer payment (in some circumstances, the carer payment is not taxable and should not be included at this section. Visit **Amounts that you do not pay tax on** to learn more)
- disability support pension, if you have reached age-pension age
- education entry payment
- parenting payment (single)
- age service pension
- income support supplement
- Defence Force income support allowance (DFISA) where the pension, payment or allowance to which it relates is taxable
- DFISA-like payment from the Department of Veterans' Affairs (DVA)
- Veteran payment
- invalidity service pension, if you have reached age-pension age
- partner service pension (in some circumstances, the partner service pension is not taxable and should not be included at this section. Visit **Amounts that you do not pay tax on** to learn more).

Don't include any tax-exempt Australian Government pensions. For a list of the most common types of exempt Australian Government pensions, allowances and payments, see **Amounts that you do not pay tax on**.

You may need to show the amounts that are not taxable at **Tax-free government pensions or benefits**.

Completing this section

You will need:

- your *PAYG payment summary – individual non-business*, or

- a letter from the agency that paid your pension, allowance or payment stating the amount you received.

If you don't have this information, contact the agency that paid you.

We pre-fill your tax return with Australian Government pension or allowance information provided to us. Check them and add any other Australian Government pensions or allowances you received that have not pre-filled.

To personalise your return to show Australian Government pensions and allowances, at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- Australian Government payments such as JobSeeker, Youth Allowance, Austudy, pensions etc.

To show your Australian Government pensions and allowances, at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.

At the **Australian Government payments such as pensions and carer payments** banner:

1. For each Australian Government pension or allowance not pre-filled in your tax return, select **Add** and enter information into the corresponding fields.
2. Select **Save**.
3. Select **Save and continue** when you have completed the **Income statements and payment summaries** section.

You may be entitled to a tax offset on this income. You will need to complete Seniors and pensioners (includes self-funded retirees) in the **Offsets** section.

myTax 2022 Australian Government special payments

How to complete your return when you received certain other payments from the Australian Government.

1 June 2022

Complete this section if you received other taxable allowances or payments you received from the Australian Government that you do not show at either:

- **Australian Government payments such as JobSeeker, Youth Allowance and Austudy**
- **Australian Government payments such as pensions and carer payments.**

Things to know

Australian Government special payments include the following:

- the pandemic leave disaster payment
- Disaster Recovery Allowance Top-up
- activity supplement, the farm financial assessment supplement and the farm household allowance supplement or the farm household allowance relief payment that are paid under the farm household allowance program.


Don't show any:

- **COVID-19 disaster payment** at this section. This is a non-taxable payment. You don't need to include this payment as assessable income in your tax return.
- Australian Government allowances or payments that are not taxable at this section, go to **Tax-free government pensions or benefits**.

For more information, see **Amounts that you do not pay tax on**.

Completing this section

You will need your *PAYG payment summary – individual non-business*, or a letter from the agency that paid your allowance or payment stating the amount you received. If you don't have this information, contact the agency that paid you.

You may have received a [Pandemic leave disaster payment](#)  or Disaster Recovery Allowance Top-up. These payments are taxable. You need to manually enter these payments.

We pre-fill your tax return with certain Australian Government special payment information provided to us. Check them and add any Australian Government special payments you received that are not pre-filled.

To personalise your return to show Australian Government special payments, at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- Australian Government payments such as JobSeeker, Youth Allowance, Austudy, pensions etc.

To show your Australian Government special payments, at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.

At the **Australian Government special payments** banner:

1. If you received any of the following, select Add and enter information into the corresponding fields:
 - a. Pandemic leave disaster payment
 - b. Disaster Recovery Allowance Top-up
 - c. each Australian Government special payment that has not been pre-filled in your tax return.
2. Select **Save**.
3. Select **Save and continue** when you have completed the **Income statements and payment summaries** section.

myTax 2022 Employment termination payments

How to report employment termination payments when you lodge your return using myTax.

1 June 2022

Things to know

Complete this section if you received an employment termination payment (ETP) because of the termination of your employment.

These payments are shown on an income statement or a *PAYG payment summary – employment termination payment*.

On termination from employment, you may be paid several types of lump sums including **Employment termination payments**. These lump sums are reported and taxed differently to normal income.

If you have been stood-down or have lost your job as a result of COVID-19, you will need to consider if you have received an ETP. **Tax on employment payments** provides more information on payments you may receive in these circumstances.

ETPs include:

- a gratuity or golden handshake
- **Genuine redundancy or early retirement scheme payments above the tax-free limit**
- severance pay
- **Non-genuine redundancy payments**
- payments in lieu of notice of termination
- unused rostered days off (RDOs)
- unused sick leave
- compensation for loss of job

- compensation for wrongful dismissal, provided it is paid within 12 months of the actual termination of employment
- payments for loss of future super payments
- payments arising from an employee's termination because of ill health (invalidity), other than compensation for personal injury
- lump sum payments paid on the death of an employee.

Other types of ETPs include:

- [death benefit ETPs](#); these are payments that you received because of another person's death and their employment ceasing
- [foreign ETPs](#); these are ETPs received from overseas employment which **were exempt** from income tax under that country's law
- [late termination payments](#); these are ETPs you received more than 12 months after you retired or ceased employment.

Related page

Employment termination payments – for employees

If you receive an ETP as an employee, find out more information about the components of the payment and how your termination payments are taxed.

Do not show at this section

You don't need to show the following payments anywhere on your tax return:

- [foreign termination payments](#); these are certain termination payments that **were not exempt** from income tax of the foreign country
- ETPs you received as the trustee of a deceased estate (ETP code T); these payments must be shown on the trust tax return of the deceased estate
- departing Australia superannuation payments.

Completing this section

You will need your income statement or *PAYG payment summary – employment termination payment*.

If you have received a foreign ETP, your foreign employer may not have issued you with an income statement or *PAYG payment summary – employment termination payment*.

We pre-fill your tax return with ETP information provided to us. Check them and add any ETP's you received that have not pre-filled.

If you don't have all your ETP payment summary data, contact your employer or payer. If you are unsuccessful in obtaining any of these, see **Income statement not finalised or missing payment summary**.

To personalise your return to show ETP's, at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- Employment termination payments (ETP)

To show your ETP's, at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.

At the **Employment termination payments (ETP)** banner:

1. For each ETP that has not been pre-filled in your tax return, or each foreign ETP, select **Add**.
2. Answer the question **Is this an Australian ETP?**
3. Enter information from your income statement or *PAYG payment summary – employment termination payment* into the corresponding fields.
If you indicated this is **not** an Australian ETP, you will need to select **Country employed in**.
4. Select the **Employment termination payment code**. If your income statement or *PAYG payment summary – employment termination payment* does not have a code, contact the employer or payer. If you are unable to contact the employer or payer, select the code that best describes your payment using the [ETP code descriptions](#) below.
5. Select **Save**.
6. Select **Save and continue** when you have finished the **Income statements and payment summaries** section.

Related page

Access your income statement

If your employer reports your income, tax and super information through Single Touch Payroll your income statement will be in ATO online services.

ETP code descriptions

Code	Description
R	If you received your ETP because of: <ul style="list-style-type: none">• early retirement scheme• genuine redundancy• invalidity• compensation for<ul style="list-style-type: none">– personal injury– unfair dismissal– harassment– discrimination
O	If your ETP is not described by R , for example, you received it because of: <ul style="list-style-type: none">• golden handshake• gratuity• payment in lieu of notice• payment for unused sick leave• payment for unused rostered days off.
S	If you received a code R ETP in 2021–22 and you had received another ETP (code R or code O), or a transitional termination payment, in an earlier income year for the same termination of employment.
P	If you received a code O ETP in 2021–22 and you had received another ETP (code R or code O), or a

	transitional termination payment, in an earlier income year for the same termination of employment.
D	If you received a death benefit ETP in 2021–22 and you were a death benefits dependant.
B	If you received a death benefit ETP in 2021–22 and you were not a death benefits dependant, and you had received another death benefit ETP in an earlier income year for the same termination of employment.
N	If you received a death benefit ETP and you were not a death benefits dependant, and code B does not apply.

Glossary

Death benefit ETPs

A death benefit ETP is a lump sum payment which is paid to you by another person's employer after the death of that person.

If the ETP is paid to you directly, you should receive an income statement or *PAYG payment summary – employment termination payment* from the deceased's former employer.

If the ETP was paid to you as the trustee of a deceased estate, you must show the ETP on the tax return of the deceased estate, not on your personal tax return.

The ETP payment may have a tax-free and a taxable component.

The tax treatment of the taxable component and how it shows on your income statement or payment summary depends on whether:

- you're a death benefits [dependant of the deceased](#)
- the payment exceeds the ETP cap of \$225,000.

Payment to a death benefits dependant

Only the amount above the ETP cap of \$225,000 will be shown as the taxable component on the income statement or payment summary. You must show this as the taxable component when [completing the ETP section](#).

Payment to a non-dependant

The entire taxable component will be shown on the income statement or payment summary and you must show this as the taxable component when [completing the ETP section](#).

Death benefits dependant

You are a death benefits dependant of the deceased if, at the time they died, you were:

- the surviving spouse
- a former spouse
- a child of the deceased and you were under 18 years old
- any other person who was financially dependent on the deceased
- any other person in an [Interdependency relationship](#) with the deceased.

If you disagree with the dependency status shown on your income statement or payment summary, you should discuss it with the payer.

For the purposes of the definition of death benefits dependant the following apply:

Spouse of the deceased includes another person (of any sex):

- with whom the deceased was in a relationship that was registered under a prescribed law of a state or territory
- not legally married to the deceased person, who lived with the deceased on a genuine domestic basis in a relationship as a couple.

Child of the deceased includes:

- an adopted child, stepchild or ex-nuptial child of the deceased
- a child of the deceased's spouse
- someone who is a child of the deceased within the meaning of the *Family Law Act 1975* (for example, a child who is a child of a person under a state or territory court order giving effect to a surrogacy agreement).

Interdependency relationship

An interdependency relationship exists if there is a close personal relationship between two persons and the following conditions are met:

- they live together, and
- one or each of them provides the other with financial support, domestic support and personal care.

An interdependency relationship can also exist if there is a close personal relationship between two persons but one or more of the conditions stated above are not satisfied because of the physical, intellectual or psychiatric disability of one of the people.

However, two persons don't have an interdependency relationship if one of them provides domestic support and personal care to the other:

- under an employment contract or a contract for service, or
- on behalf of another person or organisation such as a government agency, a body corporate or a benevolent or charitable organisation.

Foreign ETPs

An ETP that you received due to termination of your employment overseas is a foreign employment termination payment (foreign ETP):

- where you were an Australian resident for the period of your employment
- where the payment was exempt from income tax under that country's laws, and
- whether or not your foreign employer has an Australian business number (ABN) or has given you an income statement or *PAYG payment summary – employment termination payment*.

A foreign ETP is different from a [foreign termination payment](#).

You need to convert your foreign ETPs into Australian dollars before you can complete this section. For information about exchange rates and how to convert foreign payments, go to [Foreign exchange rates](#) or [contact us](#).

Late termination payment

A late termination payment is a lump sum payment, similar to ETPs, which you received more than 12 months after the time you retired or ceased employment.

A late termination payment is treated as an ETP where:

- legal action about your entitlement to the ETP or about the amount of the ETP was commenced within 12 months of the termination of your employment
- the payment was made by a person who was appointed within 12 months of your employment termination as a liquidator, receiver or trustee in bankruptcy for the employer, or
- the payment was due to a person's membership in a redundancy trust and the application for payment was made within 12 months of becoming entitled to the payment under the rules of the trust. The trustee of the redundancy trust must make the payment as soon as practicable after receiving the application and within two years of the termination of the employment that led to the entitlement.

If these conditions are not met, and you received the payment more than 12 months after termination of your employment, then you must show the amount of the payment at **Salary, wages, allowances, tips, bonuses.**

Foreign termination payment

If you think you received a foreign termination payment (FTP) the following description will help you decide what to do.

An FTP is a payment that:

- you received in consequence of the termination of your employment in a foreign country and the payment relates only to a period of employment when you were a foreign resident, or
- was not exempt from income tax in the foreign country, you were an Australian resident during the period of the employment or service, and you received the payment as a result of the termination of your
 - employment in a foreign country where the foreign earnings were exempt from Australian tax for the period of employment, or
 - qualifying service on an approved project and the eligible foreign remuneration was exempt from Australian tax during the period of engagement.

The payment is not an FTP if it is a superannuation benefit paid from a superannuation fund, retirement savings account or an approved deposit fund or if it is a payment of a pension or an annuity.

Foreign termination payments are non-assessable non-exempt income, that is, tax-free income. Don't show them anywhere on your tax return.

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myTax 2022 Foreign employment income – on an income statement/payment summary

How to report foreign income, from an income statement when you lodge your return using myTax.

1 June 2022

Complete this section if you received an income statement or *PAYG payment summary – foreign employment* for income you earned working overseas as an employee, such as salary, wages, commissions, bonuses or allowances.

Things to know

Include foreign employment income shown on an income statement or *PAYG payment summary – foreign employment* from any of the following:

- **salary and wages** – including special payments resulting from COVID-19 (such as a stand-down payment or COVID-19 payment)
- **lump sum payments**

If your income statement or payment summary also shows any of the following, include those details here:

- **reportable fringe benefits amount** (for more information, see **Total reportable fringe benefit amounts**)
- **reportable employer superannuation contributions** (for more information see **Reportable employer superannuation contributions**)
- **workplace giving** (for more information, see **Gifts or donations**)

- union or professional association fees (for more information, see **Other work-related expenses**)

If you received a COVID-19 related payment from your employer and are unsure if you need to declare this income on your tax return, see **Tax on employment payments** for further information.

If you are an Australian Government agency employee (and not a member of a disciplined force), you pay tax on income earned from delivering Australian Official development assistance (ODA). Include your income here.

Members of a disciplined force delivering ODA are still eligible for exemption. For more information, see **Exempt foreign employment income**.

Hybrid mismatch rules

If you incurred expenses which are deductible to you in deriving assessable foreign source income, you may need to consider whether the hybrid mismatch rules apply to you. See **hybrid mismatch rules** to work out whether an otherwise deductible expense amount is not allowable as a deduction under these rules.

Do not show at this section

Do not show at this section if you received:

- foreign employment income that is **not** shown on an income statement or payment summary, go to **Foreign employment**
- payments on termination of your employment in a foreign country, go to **Employment termination payments**
- employee share scheme interests at a discount and that relate to your foreign employment, go to **Employee share schemes**
- a *PAYG payment summary – individual non business*, go to **Salary, wages, allowances, tips, bonuses**

Completing this section

You will need your income statement, *PAYG payment summary – foreign employment* or a comparable statement such as a letter or signed statement from each employer or payer.

We pre-fill your tax return with foreign employment income information provided to us. Check them and add any income statement or payment summary information you received for foreign employment income that has not pre-filled.

Contact your employer or payer if your income statement or payment summary:

- is incorrect – if they have made an error, they can usually correct it.
- isn't available – they should give you a copy or comparable statement. If you are unsuccessful in getting any of these, see **Income statement not finalised or missing payment summary**.

To personalise your return to show foreign employment income on an income statement or payment summary, at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- Foreign employment income (on an income statement/payment summary)

To show your foreign employment income, at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.

At the **Foreign employment income** banner:

1. Enter the **Occupation where you earned most income**.
If you can't find your specific occupation, choose the most appropriate one that applies to you.
2. For each income statement or payment summary you received for foreign employment income that has not been pre-filled in your tax return, select **Add** and enter information into the corresponding fields.
If you do not know the Payer's Australian business number (ABN) leave this field blank.
3. For each income statement or payment summary that has a **Lump sum A** greater than '0', select the **Lump sum A type**.
4. For each income statement or payment summary that has a **Lump sum D** greater than '0', these are the tax-free components of a genuine redundancy payment or an early retirement. myTax will not include this tax-free income in your taxable income.

5. For each income statement or payment summary that has a **Lump sum E** greater than '0', enter the required additional information (year and amount earned) and select **Save**. If the payment relates to more than one year, select **Add** and provide the additional details.
6. For each income statement or payment summary, enter the **Net foreign employment income**.
Your net foreign employment income is the total of your **Gross payments** and **Lump sum A** and **Lump sum E** less your deductible work-related expenses you incurred in earning your foreign income.
7. Select **Save**.
8. Select **Save and continue** when you have finished the **Income statements and payment summaries** section.

You need to keep records for five years (in most cases) from the date you lodge your tax return.

Related page

Access your income statement

If your employer reports your income, tax and super information through Single Touch Payroll your income statement will be in ATO online services.

69333

myTax 2022 Attributed personal services income

How to report attributed personal services income when you lodge your return using myTax.

1 June 2022

Complete this section if you provided personal services and you either:

- received a *PAYG payment summary – business and personal services income* showing an **X** against 'Personal services attributed income'
- had personal services income attributed to you.

Things to know

Personal services income is income that is:

- mainly a reward for your personal efforts or skills
- generally paid either to you or to a personal services entity (a company, partnership or trust).

If your personal services income is paid to a personal services entity, the income (less certain deductions relating to gaining or producing that income) is attributed to you unless the personal services entity:

- gained the income in the course of conducting a personal services business, or
- promptly paid you the income as salary.

Don't include the following at this section:

- personal services income you received as a sole trader, go to **Personal services income**.
- if the personal services entity has a net loss relating to your personal services income, then no amount is attributable to you. To claim a deduction for this loss, go to **Other deductions**.

For an explanation of the rules relating to the attribution of personal services income, see *Taxation Ruling TR 2003/6 – Income tax: attribution of personal services income*.

Completing this section

You will need:

- your *PAYG payment summary – business and personal services income*
- details of any other personal services income attributed to you.

If you don't have all your documents, contact the person who paid you.

We pre-fill your tax return with payment summary information provided to us. Check them and add any attributed personal services income you received that has not pre-filled.

To personalise your return to show attributed personal services income, at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- Attributed personal services income (on a payment summary)

To show your attributed personal services income, at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.

At the **Attributed personal services income** banner:

1. For each payment summary that has not been pre-filled in your tax return, select **Add** and enter information into the corresponding fields.
2. Select **Save**.
3. Select **Save and continue** when you have completed the **Income statements and payment summaries** section.

67862

myTax 2022 First home super saver (FHSS) scheme

How to report First home super saver scheme income when you lodge your return using myTax.

1 June 2022

Complete this section if you have an assessable First home super saver (FHSS) released amount.

Things to know

You must include the assessable FHSS released amount shown on your payment summary as assessable income in your tax return for the year in which you request the ATO to issue a release authority. You will also need to include the tax withheld amount so that you pay the correct amount of tax.

Related page

First home super saver scheme

The first home super saver (FHSS) scheme allows people to save money for their first home inside their super fund.

Completing this section

You will need your payment summary showing your assessable FHSS released amount.

We pre-fill your tax return with the FHSS released amount shown on your payment summary.

To personalise your return to show your assessable FHSS released amount, at **Personalise return** select:

- You received salary, wages or other income on an income statement/payment summary, Australian Government payments, or First home super saver (FHSS) scheme payment
- First home super saver (FHSS) scheme

To show your assessable FHSS released amount, at **Prepare return** select 'Add/Edit' at the Income statements and payment summaries banner.

At the **First home super saver (FHSS) scheme** banner:

1. Has your **Assessable FHSS released amount** been pre-filled?
 - **Yes** – go to step 2.
 - **No** – go to step 3.
2. Is the pre-filled **Assessable FHSS released amount** and **Tax withheld** correct? If unsure, check your payment summary.
 - **Yes** – go to step 4.
 - **No** – go to step 3.
3. Enter the correct information into the corresponding fields.
4. Select **Save**.
5. Select **Save and continue** when you have completed the **Income statements and payment summaries** section.

Our commitment to you

We are committed to providing you with accurate, consistent and clear information to help you understand your rights and entitlements and meet your obligations.

If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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